



BOARD OF INTERMEDIATE & SECONDARY EDUCATION,
MARDAN

No: 5123/Estt/BISEM
Dated: 11-09-2025

- To: All Principals/ Head Masters/ Head Mistresses/In-Charges,
Government and Private High/ Higher Secondary Schools (Male/ Female),
within the jurisdiction of BISE, Mardan.
- Sub: **SUBMISSION OF ACCURATE DATA OF STUDENTS DURING
ENROLMENT WITH THE BOARD.**

It has been noticed with concern that a considerable number of students approach the Board office each year for corrections in their academic documents. Although such mistakes may result from human errors, they create serious difficulties for students in the future, especially at the time of examinations, admissions, or employment.

Since the enrolment process is entirely online, the data of students is submitted to the Board through the online portal by the respective schools. However, when errors are committed at the school level, the burden of correction usually falls upon the students, causing unnecessary inconvenience and delay.

In order to avoid such issues, you are requested to carefully verify each student's particulars against the Admission Withdrawal Register (AWR) both before and after making online entries. This practice will help ensure that the data submitted to the Board is accurate and error-free.


SECRETARY
BISE, MARDAN

Copy for information to:-

1. Director E&SE, Khyber Pakhtunkhwa.
2. DEOs (Male & Female) Distt: Mardan, Swabi & Nowshera.
3. Assistant Secretary (General), BISE Mardan.
4. PS to Chairman, BISE Mardan.
5. PA to Secretary, BISE Mardan.
6. WebPage Master (For publication on Board's website)